



**“The City with a Heart”**

Rico Medina, Mayor  
Tom Hamilton, Vice Mayor  
Sandy Alvarez, Councilmember  
District 1  
Marty Medina, Councilmember  
District 4  
Michael Salazar, Councilmember

**MINUTES**  
**SAN BRUNO CITY COUNCIL**  
**February 14, 2023**  
**7:00 p.m.**

**1. CALL TO ORDER**

**Technical issues prevented this meeting from being called to order at 7:00 p.m.**

The meeting was called to order at 7:13 p.m.

**2. ROLL CALL**

Councilmembers Alvarez, Medina, Salazar, Vice Mayor Hamilton and Mayor R. Medina were all present.

**3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

No members of the public wished to address the City Council under Public Comment.

**4. ANNOUNCEMENTS/PRESENTATIONS**

a. Receive Construction Update on the New Recreation and Aquatic Center Project.

**Project Manager with Consor Engineers, Inc. Rod Macareg**, gave an update to the Council.

**City Manager Grogan** answered questions.

No members of the public wished to address the City Council following this Presentation.

**5. CONSENT CALENDAR**

a. Approve Accounts Payable for January 23, 2023, January 30, 2023 and February 6, 2023.

b. Accept Payroll for January 15, 2023 and January 29, 2023.

c. Approve Investment Report Dated December 31, 2022 and Reconciliation of General Ledger to Bank Report Dated December 31, 2022.

d. Adopt Resolution Declaring the Continued State of Local Emergency and Need for the City Council and Other Legislative Bodies Subject to the Ralph M. Brown Act to Continue to Teleconference in Order to Ensure the Health and Safety of the Public Pursuant to AB 361.

e. Adopt Resolution of the City Council of the City of San Bruno Acknowledging Receipt of the Annual Inspection of Certain Occupancies Pursuant to Section 13146.2 and 13146.3 of the California Health and Safety Code.

f. Receive Written Update on the City’s Response Efforts to COVID-19.

g. Adopt Resolution Accepting the Sidewalk Repair Contract as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$27,967.72.

h. Receive Written Update on the City’s Response Efforts to the Late 2022/Early 2023 Winter Storms.

i. Adopt Resolution Adopting the Safe Routes to School Plan.

j. Adopt Resolution:

- Approving the Design;
- Authorizing the City Manager to Execute a Construction Contract with Interstate Grading & Paving, Inc. for the Transit Corridor Pedestrian Connection Improvements Phase IV Project Located at the Intersection of San Bruno Avenue and Green Avenue in an Amount Not to Exceed \$399,533.00;
- Approving a Material Testing Agreement with Pavement Engineering, Inc. in an amount not to exceed \$14,490.00;
- Approving a Construction Contingency of \$60,000.00;
- Appropriating \$80,000.00 from Measure A;
- Approving a Total Project Budget in the Amount of Approximately \$602,000.00.

No items were pulled for a separate vote.

No members of the public wished to address the City Council under Consent Calendar.

**M/S Salazar/Alvarez** to approve the consent calendar. The motion passed unanimously.

6. **PUBLIC HEARING**

- a. Introduce, Read by Title Only, and Waive Further Reading of an Ordinance of the City of San Bruno Amending Title 3 (Revenue and Finance) of the Municipal Code to Increase the Tax Imposed on Cannabis Businesses.

**Assistant City Manager Smith** gave a brief overview of the item.

**Assistant Planner Amaya**, presented the item to the City Council.

**Mayor R. Medina** opened the public hearing.

**Member of the public Jennifer Blanco San Bruno Park School Trustee** is concerned about cannabis dispensaries in San Bruno and the need for education, prevention and intervention for our youth.

**M/S Hamilton/Salazar** to close the Public Hearing. The motion passed unanimously.

**M/S Hamilton/Salazar** to approve the introduction of the ordinance. The motion passed unanimously.

7. **CONDUCT OF BUSINESS**

- a. Receive Report and Confirm Appointment of City Councilmembers to City Council Subcommittees.

**City Manager Grogan** presented the item to the Council because the City Clerk is on vacation.

No members of the public wished to address the City Council on this item.

**M/S Medina/Hamilton** to accept the report as stated by the City Manager. The motion passed unanimously.

8. **COUNCIL COMMITTEE REPORT OUT**

**Mayor R. Medina:**

Attended the San Mateo County Operational Area Emergency Services Council meeting where an RFP was approved for a study of evacuation plans for all jurisdictions, funding will come from agency reserves so there will be no additional cost to the cities.

The Mayor was sworn to the CalTrain JPB he is one of three representatives from San Mateo County serving with San Mateo County Board of Supervisor Mueller and Mayor Gee of Redwood City. There are also three representatives from San Francisco and three from

Santa Clara County. The JPB appointed a safety manager/inspector which is a newly created position and a relief in light of the CalTrain incident that occurred in San Bruno last March. He is the first San Bruno representative to serve on this JPB and is looking forward to what will be accomplished.

He attended and spoke at the Council of Cities event also sponsored by the League of California Cities and hosted by the City of South San Francisco. It was attended by members from San Mateo, Santa Clara Counties and legislators who answered questions about the next session in Sacramento.

He attended a meeting with the Vice Mayor, City Manager, Assistant City Manager and a representative from the California Public Utilities Commission (CPUC) the City Manager went over a list of items that are of interest or concern to the City of San Bruno.

He and the City Manager also attended a meeting with State Assembly Member Papan and a staff member of State Assembly Member Ting's. It was a very detailed meeting covering the interests and concerns of the San Bruno community.

He attended the Lunar New Year event celebrating the year of the rabbit at the Senior Center. He thanked staff for coordinating this event and over 130 people were in attendance.

He also attended the Community Open House for the Tanforan Redevelopment Project it was very interesting to learn about the mall's history.

This coming Thursday at 504 San Bruno Avenue at 9:30 a.m. will be Java with Josh, an in-person community conversation with State Senator Josh Becker.

No members of the public wished to address the City Council on this section.

## 9. **COMMENTS FROM COUNCIL MEMBERS**

### a. **Mayor R. Medina:**

- Request That the City Consider Pursing an Age Friendly Certificate From the American Association of Retired Persons (AARP) in Partnership With the Center for Age Friendly Excellence (Cafe), Which Has a Grant From San Mateo County to Help Cities to Become Age Friendly Certified.

**M/S Mayor R. Medina/Medina** to receive a presentation from the Center for Age Friendly Excellence (Café) at the March 14th City Council meeting and directing staff to bring back information to consider pursuing this certification. The motion passed by a majority vote with Councilmember Salazar and Vice Mayor Hamilton – no.

- Acknowledge the Collaborative School Safety Training Event Between the San Bruno Park School District, the San Bruno Fire Department, and the San Bruno Police Department.

Commended all involved and commented on the coordination and value of the event.

### b. **Councilmember Medina:**

- Request to Fly the Ukrainian Flag at City Hall in Observance of the “Anniversary” of the One Year War.

**M/S Medina/Hamilton** to adopt a resolution authorizing temporary display of the Ukrainian flag to express solidarity with Ukraine in observance of the one year anniversary of the war to defend their country from Russian and recommending that the flag be flown at City Hall for a period of 30 days from February 24 to March 25, 2023.

- Flag football is available for youth to participate in at Capuchino High School on Sundays, free of charge. He also reminded that it is softball and baseball season and gave his best wishes to all the leagues.

**Councilmember Alvarez:**

Reported that San Mateo County offers low interest disaster relief loans for small businesses, home owners and renters located in the regions affected by declared disasters resulting from the recent winter storms. For more information you may contact Councilmember Alvarez at [salvarez@sanbruno.ca.gov](mailto:salvarez@sanbruno.ca.gov)

No members of the public wished to address the City Council on this section.

**4. ADJOURNMENT**

This meeting adjourned at 9:36 p.m. and a short recess was taken before reconvening the earlier Special Meeting at 9:43 p.m. which had recessed at 7:13 p.m. The next Regular City Council Meeting will be on Tuesday, February 28, 2023 at 7:00 p.m.

These City Council meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, for approval at the regular meeting of March 14, 2023.

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Vicky S. Hasha,  
Deputy City Clerk

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Rico E. Medina  
Mayor